



# ACTIVE DISABILITY SERVICE AWARDS

## Terms & Conditions

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1. These Awards are run by Active Disability Ireland, supported by HSE - Health & Wellbeing, Healthy Ireland and Sport Ireland, and these terms and conditions govern the nomination and award processes.
2. The application process key dates are as follows:
  - Opening date for submission = Monday, 02.03.2026
  - Closing date for submission = Friday, 01.05.2026 at 17:00
  - Finalist notification = Monday, 25.05.2026
  - Awards Ceremony = Wednesday, 24.06.2026
3. Applicants/Services can nominate themselves or be nominated by a nominator.
4. There is a limit to **one nomination in the initiative category and one nomination in the people category that can be made by an individual or service.**
5. Applicants **must be registered and actively engaging** (completed at least 1 module) of the **Active Healthy Me programme** and have **signed our Sport Inclusion Disability Charter** to be considered for short-listening.
6. No nominations can be made by a member of Active Disability Ireland, HSE, Healthy Ireland or Sport Ireland.
7. Applicants and Nominators must be over 18 years of age.
8. A panel of independent judges will be selected by Active Disability Ireland to shortlisted finalists.
9. Nominations can be made by completing the application form and providing supporting media (photos, video, PDFs).
10. A maximum of 5 media files per entry is allowed.
11. Nominations received after the deadline will not be considered eligible.
12. Entry forms, including personal information, should be completed in full.
13. Entries will be judged only on the information supplied and their contribution to the category criteria.

The shortlisting process will be:

- a) Three entries will be shortlisted as finalists for each category by the internal panel
- b) The Awards judging panel will then select the winners from the selected finalists
- c) Each short-listed finalist will be contacted to notify them and provided with the award ceremony details

14. Winners will be announced at the awards ceremony on the 24th of June 2026 and published online on the Active Disability Ireland website the week of 29th June 2026. This date may be changed if deemed necessary by the organisers.
15. Judges have the right to move applications to a different award category if deemed more appropriate.
16. The judging panels' decision is final. No correspondence relating to the Awards will be entered after the publication of the winners.
17. Active Disability Ireland reserves the right to:
  - a) Vary the opening and closing times for making nominations and to vary the date of the announcement of the awards.
  - b) Disqualify any nominee who breaches the rules, these terms and conditions, or fails to meet the category description or has acted fraudulently or disreputably in any way; and
  - c) Cancel or vary the awards or any of the selection processes or criteria, at any stage, if in its opinion it is deemed necessary or if circumstances arise outside its control.
18. Active Disability Ireland cannot accept any responsibility for any technical failure or malfunction or any other problem which may result in any nomination not being properly registered online.
19. Active Disability Ireland will only use an individual's personal information for the purposes of administering this award and other than as outlined in these terms and conditions, will not publish or provide them to anyone without the permission of the individual.
20. Active Disability Ireland is responsible for collection and processing of personal information as part of the nomination process.
21. Privacy Notification: As part of the judging process, Active Disability Ireland will share the nominees' personal information (as provided on the Nomination Form or within the Nomination Video) with judges on the panel. Judges will only use the information for this purpose of judging against the criteria for the award in which the individual has been nominated. Active Disability Ireland will use the email address or telephone number provided to contact the individual to notify them if they have been shortlisted.
22. By submitting an entry, the nominator is certifying that he/she understands and accepts the terms and conditions.



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