

Collecting information

The checklists on the following pages will assist in carrying out a self-assessment of the accessibility features of your outdoor environment/site. These checklists are intended as a concise and focused on-site means of identifying the areas, locations and facilities that require access upgrades. The checklists are a first step in reviewing the accessibility of any location and can be used as a means of opening a consultation/conversation on what steps are required to agree priorities and to plan strategic actions. Please choose and complete the checklist appropriate to your environment. *The Great Outdoors - A guide for accessibility* gives detailed recommendations on how to improve the accessibility of your existing outdoor environment/site.

The findings of your completed self-assessment checklist, along with the Guidelines document should enable you to determine:

1. What accessible features already exist within the environment/site?
2. What is achievable to enhance the environment in terms of improved accessibility?

Self-assessment Checklist 1 Trails, Greenways & Public Parks;

Revert to Section 4 within the guidelines for full specification on design criteria.

Level of Access:			
Description:	Yes:	No:	Notes
<p>1. Trail/pathway access</p> <p>What level of trail/pathway accessibility is available to a visitor who has a disability?</p> <p>1a. Multi-Access trail/pathway</p> <ul style="list-style-type: none"> ■ Accessible route from parking to the trail ■ Fully accessible trail ■ Little or no gradient ■ Flat /smooth surfacing i.e. concrete, tarmac, bitumen macadam. ■ No steps ■ Information & waymarking 			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.2 Use of Symbols.</p>
<p>1b. Challenging Access trail/pathway</p> <ul style="list-style-type: none"> ■ Accessible but somewhat more challenging trail/pathway ■ More significant gradients at some locations, max 1:15 ■ Surface may not be as firm e.g. use of gravel/quarry dust ■ Trail may be narrower ■ No steps 			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.2 Use of Symbols.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>2. Parking</p> <p>Is accessible parking available onsite?</p> <p>A standard accessible parking bay should be 4800mm x 6000mm, this includes a 1200mm wide access zone on both sides and to the rear.</p>			<p>Revert to Section 7, the Built Environment.</p> <p>7.1 The External Environment and Building Approach.</p>
<p>2a Is there a set-down area available, close to the entrance?</p>			
<p>3. WC facilities</p> <p>3a. Are there accessible WC facilities on-site?</p> <p>3b. Is there a Changing Place WC facility on-site?</p>			<p>Revert to Section 7, the Built Environment.</p> <p>7.4 Public Toilet/WC Provision.</p>
<p>4. Access to trail/pathways</p> <p>Is there level access from the parking area to the route/s leading to the trail/pathways and to any on-site facility?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.3 Design Criteria for Accessibility on Trails, Greenways and Public Parks.</p>
<p>5. Information</p> <p>Is information on the site and the accessibility of the site/trail provided: online brochures, display boards, waymarking etc.?</p>			<p>Revert to Section 3 Information and Communication.</p> <p>3.5 Information Display Boards.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>6. Entrances to trail/pathways Are there accessible entrance and exit points, gates, stiles etc.?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.7 Entrance and Exit Points</p>
<p>7. Trail Width</p> <p>7a. Is the width of the trail/pathway 2000mm to allow two people using wheelchairs to pass each other safely?</p> <p>7b. If the trail/pathway is narrower than 2000mm are there passing places to enable two people using wheelchairs to pass each other?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.3 Design Criteria for Accessibility on Trails, Greenways and Public Parks.</p>
<p>8. Guarding</p> <p>Are railings or guarding positioned at all steep parts of a route, in places where the path is higher than the adjoining ground, along cliff edging and other hazards?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.3 Design Criteria for Accessibility on Trails, Greenways and Public Parks.</p>
<p>9. Tactile surfacing</p> <p>Are tactile ground surface indicators provided where appropriate i.e. at route crossings within the built environment?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.3 Design Criteria for Accessibility on Trails, Greenways and Public Parks.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>10. Rest Areas/Seating / Shelters</p> <p>Are rest areas/seating/ shelters provided at regular intervals i.e. at distances of 25-50m apart?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.3 Design Criteria for Accessibility on Trails, Greenways and Public Parks.</p>
<p>11. Viewing points?</p> <p>Are viewing areas provided? Where a barrier is required at a viewing point for reasons of safety provide a Perspex barrier at a height of 800-900mm from ground level.</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.3 Design Criteria for Accessibility on Trails, Greenways and Public Parks.</p>
<p>12. On-site equipment</p> <p>Is accessible equipment available onsite i.e. hand cycles etc?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.9 On-Site Equipment and Support.</p>
Picnic Areas			
<p>13. Route Information on/to Picnic Area/s</p> <p>Is on-site information provided on the route to picnic areas?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.10 Accessible Picnic areas on Greenways and Public Parks.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>14. Picnic Areas</p> <p>14a. Is there a firm and level surface leading to and around the picnic area i.e. a clear, smooth and non-slip area with an 1800mm accessibility zone around all sides of the table.</p> <p>14b. Is there space for more than one wheelchair user to position at the table?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.10 Accessible Picnic areas on Greenways and Public Parks.</p>

Playgrounds

<p>15. Route to playground</p> <p>Is there a continuous accessible path of travel to all play areas, to all play equipment and seating areas?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.11 Accessible Playground Areas on Greenways and in Public Parks.</p>
<p>16. Play equipment</p> <p>Is there a variety of accessible play equipment provided e.g. swings, rockers, sand/water play etc.?</p>			<p>Revert to Section 4, Trails, Greenways & Public Parks.</p> <p>4.11 Accessible Play Equipment on Greenways and in Public Parks.</p>

Self-assessment Checklist 2 Beaches:
Revert to section 5 within the guidelines for full specification on design criteria

Level of Access:			
Description:	Yes:	No:	Notes
<p>1. Pathways/Boardwalk access</p> <p>What level of pathway/ boardwalk accessibility is available to a visitor who has a disability?</p> <p>1a. Multi-Access pathway/ boardwalk</p> <ul style="list-style-type: none"> ■ Accessible route from parking to the pathway/boardwalk ■ Fully accessible boardwalk ■ Little or no gradient ■ Flat /smooth surfacing i.e. concrete, tarmac, bitumen macadam. ■ No steps ■ Information & waymarking 			<p>Revert to Section 5 Beaches.</p> <p>5.1 Use of Symbols.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>1b. Challenging Access pathway/boardwalk</p> <ul style="list-style-type: none"> ■ Accessible but somewhat more challenging pathway/boardwalk ■ More significant gradients at some locations, max gradient 1:15 ■ Surface may not be as firm e.g. use of gravel/ loose sand ■ Boardwalk may be narrower ■ No steps 			<p>Revert to Section 5 Beaches.</p> <p>5.1 Use of Symbols.</p>
<p>2. Parking</p> <p>Is accessible parking available onsite?</p> <p>A standard accessible parking bay should be 4800mm x 6000mm, this includes a 1200mm wide access zone on both sides and to the rear.</p> <p>2a. Is there a set-down area available, close to the entrance?</p>			<p>Revert to Section 7, the Built Environment.</p> <p>7.1 The External Environment and Building Approach.</p>
<p>3. WC facilities</p> <p>3a. Are there accessible WC facilities on-site?</p> <p>3b. Is there a Changing Places WC facility on-site?</p>			<p>Revert to Section 7, the Built Environment.</p> <p>7.4 Public Toilet/WC Provision.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>4. Access to pathways/ boardwalk</p> <p>Is there level access from the parking area to the route/s leading to the pathway/ boardwalk and to any on-site facility?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.3 Design Criteria for Accessibility on Beach Routes and Boardwalks.</p>
<p>5. Information</p> <p>Is information on the site and the accessibility of the pathway/boardwalk provided, display boards, waymarking etc.</p>			<p>Revert to Section 3 Information and Communication.</p> <p>3.5 Information Display Boards .</p>
<p>6. Entrances to pathways/ boardwalk</p> <p>Are there accessible entrance and exit points, gates, stiles etc?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.3 Design Criteria for Accessibility on Beach Routes and Boardwalks.</p>
<p>7. Boardwalk Width</p> <p>7a. Is the width of the pathway/ boardwalk 2000mm to allow two people using wheelchairs to pass each other safely?</p> <p>7b. If the pathway/boardwalk is narrower than 2000mm are there passing places to enable two people using wheelchairs to pass each other?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.3 Design Criteria for Accessibility on Beach Routes and Boardwalks.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>8. Guarding</p> <p>Are railings or guarding positioned at all steep parts of a route, in places where the path/boardwalk is higher than the adjoining ground, along cliff edging and other hazards?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.3 Design Criteria for Accessibility on Beach Routes and Boardwalks</p>
<p>9. Tactile surfacing</p> <p>Are tactile ground surface indicators provided where appropriate i.e. at route crossings within the built environment?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.3 Design Criteria for Accessibility on Beach Routes and Boardwalks</p>
<p>10. Rest Areas/Seating / Shelters</p> <p>Are rest areas/seating/shelters provided at regular intervals i.e. at distances of 25-50m apart?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.3 Design Criteria for Accessibility on Beach Routes and Boardwalks</p>
<p>11. Viewing points?</p> <p>Are viewing areas provided? Where a barrier is required at a viewing point for reasons of safety provide a Perspex barrier at a height of 800-900mm from ground level.</p>			<p>Revert to Section 5 Beaches.</p> <p>5.3 Design Criteria for Accessibility on Beach Routes and Boardwalks</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>12. On-site equipment</p> <p>Is accessible equipment available onsite i.e. Beach buggies etc.?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.5 On-Site Equipment and Support</p>

Picnic Areas			
<p>13. Route Information on/to Picnic Area/s</p> <p>Is on-site information provided on the route to picnic areas?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.7 Accessible Picnic areas located beside the beach.</p>
<p>14. Picnic Areas</p> <p>14a. Is there a firm and level surface leading to and around the picnic area i.e. a clear, smooth and non-slip area with an 1800mm accessibility zone around all sides of the table.</p> <p>14b. Is there space for more than one wheelchair user to position at the table?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.7 Accessible Picnic areas located beside the beach.</p>

Playgrounds			
<p>15. Route to playground</p> <p>Is there a continuous accessible path of travel to all play areas to all play equipment and seating areas?</p>			<p>Revert to Section 5 Beaches.</p> <p>5.8 Playground Areas located beside the beach</p>

16. Play equipment Is there a variety of accessible play equipment provided e.g. swings, rockers, sand/water play etc?			Revert to Section 5 Beaches.
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**Self-assessment Checklist 3 Waterways:
Revert to section 6 within the guidelines for full specification on design criteria**

Level of Access:			
Description:	Yes:	No:	Notes
<p>1. Waterways access</p> <p>What level of accessibility is available to a visitor who has a disability?</p> <p>1a. Multi-Access to Waterway sites</p> <ul style="list-style-type: none"> ■ Accessible route from parking to the pathway/bank ■ Fully accessible pathway ■ Little or no gradient ■ Flat /smooth surfacing i.e. concrete, tarmac, bitumen macadam. ■ No steps ■ Information & waymarking 			<p>Revert to Section 6 Waterways.</p> <p>6.1 Use of Symbols .</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>1b. Challenging Access to Waterway sites.</p> <ul style="list-style-type: none"> ■ Accessible but somewhat more challenging pathway/bank ■ More significant gradients at some locations, max 1:15 ■ Surface may not be as firm e.g. use of gravel/grass ■ Pathway/bank may be narrower ■ No steps 			<p>Revert to Section 6 Waterways.</p> <p>6.1 Use of Symbols.</p>
<p>2. Parking</p> <p>Is accessible parking available onsite?</p> <p>A standard accessible parking bay should be 4800mm x 6000mm, this includes a 1200mm wide access zone on both sides and to the rear.</p>			<p>Revert to Section 7, the Built Environment.</p> <p>7.1 The External Environment and Building Approach.</p>
<p>2a. Is there a set-down area available close to the entrance?</p>			
<p>3. WC facilities</p> <p>3a. Are there accessible WC facilities on-site?</p> <p>3b. Is there accessible WC facilities on site?</p>			<p>Revert to Section 7, the Built Environment.</p> <p>7.4 Public Toilet/WC Provision.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>4. Access to pathways/banks</p> <p>Is there level access from the parking area to the route/s leading to the pathway/ bank and to any on-site facility?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.3 Design Criteria for Accessible routes adjacent to Waterways.</p>
<p>5. Information</p> <p>Is information on the site and the accessibility of the site pathway provided: display boards, waymarking etc.?</p>			<p>Revert to Section 3 Information and Communication.</p> <p>3.5 Information Display boards.</p>
<p>6. Entrances to pathways/ bank</p> <p>Are there accessible entrance and exit points, gates, stiles etc.?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.5 Design Criteria for Entrance and Exit Points.</p>
<p>7. Path Width</p> <p>7a. Is the width of the pathway 2000mm to allow two people using wheelchairs to pass each other safely?</p> <p>7b. If the pathway is narrower than 2000mm are there passing spaces to enable two people using wheelchairs to pass each other?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.3 Design Criteria for Accessible routes adjacent to Waterways.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>8. Guarding</p> <p>Are railings or guarding positioned at all steep parts of a route, in places where the path is higher than the adjoining ground, along cliff edging and other hazards?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.3 Design Criteria for Accessible routes adjacent to Waterways.</p>
<p>9. Tactile surfacing</p> <p>Are tactile ground surface indicators provided where appropriate i.e. at route crossings within the built environment?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.3 Design Criteria for Accessible routes adjacent to Waterways.</p>
<p>10. Rest Areas/Seating / Shelters</p> <p>Are rest areas/seating/shelters provided at regular intervals i.e. at distances of 25-50m apart?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.3 Design Criteria for Accessible routes adjacent to Waterways.</p>
<p>11. Viewing points</p> <p>Are viewing areas provided? Where a barrier is required at a viewing point for reasons of safety provide a Perspex barrier at a height of 800-900mm from ground level.</p>			<p>Revert to Section 6 Waterways.</p> <p>6.3 Design Criteria for Accessible routes adjacent to Waterways.</p>

Level of Access:			
Description:	Yes:	No:	Notes
<p>12. Accessible fishing stands</p> <p>Are there accessible fishing stands available on site? Stands can be provided on a river/canal/lake bank or on a floating pontoon anchored adjacent to the waterside. Both can be accessed by a combination of linking an access route to a boardwalk and/or gangway.</p>			<p>Revert to Section 6 Waterways.</p> <p>6.6 Accessible fishing stands.</p>
<p>13. On-site equipment</p> <p>Is accessible equipment available onsite i.e. transferring methods etc.?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.9 On-Site Equipment and Support.</p>
<p>14. Safety Management Plan</p> <p>Is there a safety risk management plan in place to support people with disabilities?</p>			<p>Revert to Section 6 Waterways.</p> <p>6.10 Safety Risk Management – Water Based Activities.</p>